

**PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438**

**MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS**

Minutes

DATE: Tuesday, September 19, 2023
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Russell Washburn, George Stevenson, Danny Weems, Henry Casey & Benji Campbell
Absent: Josh Marrs, David Yordy & Lisa Sneed

I. Call to Order

Mr. Campbell called the meeting to order & welcomed those present @ 6:00 p.m.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

Mr. McCraw, after his resignation was accepted and later in the meeting, spoke briefly about some type of "longevity" pay on the employee's anniversary that perhaps would not have to be discussed/approved every year, unless funds required so.

IV. Approval of Minutes

Mr. Casey moved & Mr. Stevenson seconded to approve the minutes of Aug. 15, 2023, the motion carried.

V. Committee Reports

No reports.

VI. Budget and Financial Statements

No comments nor questions.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....we replaced the ice machine with a new, smaller one for a cost of \$3,949.70

Employees.....we've hired 2 new employees, one in the office & one CDL in the field. We'll have one Field Operator with a CDL retiring at the end of the year & would like to replace him.

Plant/Well Maintenance.....

Data Flow.....we've paid \$115,883.00 on the first phase & Gray Electric is still working on antennas.

8" Raw Water Line connecting Well #25 and Plant #23.....Bobby Jenkins is still waiting on ductile iron materials to come in & they'll start the project

Upgrade on Plant 1B.....the Manager passed out information from Hayes Engineering on upgrades. He would like to check real time pressures when 1B is on bypass. Currently we're needing excess of 220 GPM

Budget Committee.....needs to meet soon to address upcoming needs of PWSC

Mr. Weems moved & Mr. Washburn seconded approving the bills paid, the motion carried.

Mr. Casey moved & Mr. Stevenson seconded the forfeitures of: Valentine-Mitchell @ \$58.18, Lopez #2 @ \$58.18 and Gage #2 @ \$58.18. Motion carried.

VIII. Old Business

Mr. Weems moved to stay as is with the late notices, Mr. Stevenson seconded & the motion carried.

IX. New Business

Michelle Traylor with Bockmon-Knight & Traylor Insurance Agency was in attendance & presented the employee renewal insurance benefits, with absolutely no increases in rates this year. After some questions about the plans, Mr. Weems moved to approve the next 12 month contract, Mr. Stevenson seconded & the motion carried

Mr. McCraw read his letter of resignation & Mr. Weems moved to accept, Mr. Stevenson seconded & the motion carried.

Mr. Meador stated we needed to update our Purchase Water Agreement with IAA per TCEQ. He hoped to have an updated agreement to present to the board next month, addressing: over the required limits/usage, step up with an increase in rates & loss of electricity.

We have 4 plants that were not included in the maintenance contract recently completed. These, per TCEQ, are needing attention, 1 particular plant needing maintenance ASAP. The board agreed they would like to reach out to our engineer & have a scope of work on each plant drawn up, then go out for bids.

Mr. Weems moved & Mr. Casey seconded to allow the personnel committee to look at some options & come up with the best employee bonuses for Pritchett WSC, the motion carried.

X. Next Board of Directors Meeting

Mr. Casey set the next meeting for, Tuesday, October 17, 2023, 6:00 p.m. at Pritchett WSC office.

XI. Adjourn

Meeting adjourned at 7:08 p.m. upon the motion by Mr. Casey & seconded by Mr. Washburn

***Minutes taken by
Cindy McMillan***

***Approved
October 17, 2023***