

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Agenda

DATE: Tuesday, October 22, 2024
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

I. *Call to Order*

II. *Acknowledgement of Members and Guests*

III. *Citizen's Comments*

A. Regarding any business related matter concerning Pritchett Water Supply Corporation. Each person that addresses the board will be required to sign in, list subject matter or any agenda item, and be given three minutes. No official action may be taken or discussed by the board on any item not listed on the agenda, but may be placed on a future agenda for official action.

IV. *Approval of Minutes*

A. September 17, 2024

V. *Committee Reports*

- A. Personnel Policy
- B. Board Policy
- C. Credentials
- D. Budget
- E. Long Range Planning

VI. *Budget and Financial Statements*

A. Customer Data, Balance Sheets, Income Statements, Budgets

VII. *Manager's Reports*

- A. FYI-Miscellaneous Reports not Requiring Board Approval.....
Equipment and Vehicles.....
Employees.....
Plant/Well Maintenance.....
Data Flow & Electrical.....
Transfer Switches for Plant #20/Office.....
Enforcement Letter from TCEQ.....
20 Yr. Master Plan.....

- B. Approval on Bills Paid (Accounts Payable and Payroll)
- C. Review Membership, New Accounts, Transfers and Discontinuances
- D. Discussion & Possible Action of Forfeitures
- E. Discussion & Possible Action on the Well Reports and Leaks/Hits

VIII. Old Business

- A. Discussion & Possible Action to approve the Drought Contingency & Emergency Water Demand Management Plan.
- B. Discussion & Possible Action on the Maintenance of Plant #5 as required by TCEQ
- C. Discussion & Possible Action on purchasing an Audio/Visual Recording System

IX. New Business

- A. Appointment of Directors to fill vacancies
- B. Discussion & Possible Action to Renew Employee Health Insurance
- C. Discussion & Possible Action to purchase a new truck
- D. Discussion & Possible Action for approval on Hayes Engineering Work Orders for Projects previously approved
- E. Adopt a Resolution for signatures of the Presiding Officers
- F. Discussion & Possible Action to approve an Employee/Director Christmas Dinner
- G. Discussion & Possible Action to approve Employee Christmas/End of Year Bonuses
- H. Update on impact of Public Utility Code Section 182 on Director Elections and PWSC Board Operations...Sherri Heckendorn
- I. Discussion & Possible Action on Job Descriptions...Sherri Heckendorn
- J. Update on interesting information on TRWA website...Sherri Heckendorn
- K. Evaluation of Manager
- L. Complaint against a Director

X. Next Board of Directors Meeting

- A. Secretary-Treasurer to set the date, time & location

XI. Adjourn

Sec. 551.074 PERSONNEL MATTERS; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

Note: Closed Session may be convened, if necessary, on any qualifying item listed, as permitted by the Open Meetings Act, Texas Government Code, Chapter 551.

Josh Marrs
President