

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, April 15, 2025
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Josh Marrs, Danny Weems, Dennis Myrick, Lisa Sneed, Sherri Heckendorn
Ken Reagan and Kevin Honeycutt
Russell Washburn and George Stevenson were absent

I. Call to Order

Mr. Marrs called the meeting to order and acknowledged our members and guests.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

None

IV. Approval of Minutes

Ms. Heckendorn moved to approve the minutes of March 18, 2025, Mr. Reagan seconded & the motion carried.

V. Committee Reports

A sheet was passed around for directors to volunteer for committees

VI. Budget and Financial Statements

Ms. Heckendorn had asked for the detailed trial balance for 2024 & it had been questioned. Mr. Weems suggested putting it in a PDF & send it. Mr. Marrs asked if it should be an agenda item since it wasn't a normal report. Mr. Reagan didn't believe it was any different than someone turning in a public information request.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....

Employees.....

Plant/Well Maintenance.....Plant 5 rehab is started & will be a few more weeks before completed.

Data Flow & Electrical.....last payment has been sent but having a few issues with Plant #25

TRWA Rural WaterCon.....was a little intimidating pertaining to the studies that were projecting 50 yrs. out before exhausting our water, but has now been reduced to 35 yrs. due to the influx of people moving into Texas. Lots of money will be spent & research done to do studies of how & where we'll come up with water for the future. The Metro-Plex is still growing wildly & reaching

out to find water. Consideration should be taken in the Long Range Planning to be able to provide future water to our Members.

Recent TCEQ Complaint Investigation.....in regards to dumping Clorox in our tanks, causing high levels of chlorine. We maintain a certain level of chlorine, in gas form, leaving each individual plant to keep levels up thru-out distribution. TCEQ did come out & investigate, but found nothing to substantiate the complaint.

Updates on Public Information Request.....Mr. Meador gave the directors copies of information requests that we have received in the last month. Ms. Heckendorn reviewed & questioned some of the request. She also thought we could have extra copies of the board packets & it was asked about posting on the website. Not an action item, no action taken.

Mr. Reagan mentioned that due to a printer mal-function, approximately 20 check were voided & reprinted. Ms. Heckendorn moved to approve the forfeitures of 103719, Brown @ \$492.13, 105015, Martin @ \$125.08, 102358, Mitchell @ \$74.24 and 105140, Livesay @ \$124.24, Mr. Reagan seconded & the motion carried. Mr. Weems asked if we could have spreadsheet for the year instead of just one month of the well reports. Ms. Heckendorn asked about a couple of wells on the 15/15 that had no usage. Mr. Meador stated they were inactive & should not ever have usage. Mr. Weems asked if all plants/wells were connected with Date Flow. Yes, all that's possible, but not all the meters have the capabilities of communication.

VIII. Old Business

None

IX. New Business

Mr. Marris assigned Mr. Washburn & Mr. Stevenson to some of the committees & completed the list. 120 Water.....Mr. Meador presented quotes for them to do our Lead & Copper Testing & also help with the UCMR 5 sampling. Helping us to keep up with compliance & testing. Results can be obtained in the 120 online platform. The quote was for 60 samples in the first 6 months & 60 samples in the last 6 months of 2025, a total of 120 samples @ \$23,124.00. We would still have to submit the results to TCEQ. Ms. Heckendorn moved to approve, Mr. Honeycutt seconded & the motion carried with Mr. Weems opposing. To hire an accountant, CPA, bookkeeper or outsource the bookkeeping such as balancing the bank statements & reconciliations & do the quarterly tax reports. Mr. Marris said maybe we could come up with a wish list of what we'd like or need. Maybe hire someone in-house with a background in bookkeeping.

X. Next Board of Directors Meeting

Mr. Reagan set the next meeting for Tuesday, May 20, 2025, 6:00 p.m. at Pritchett WSC

XI. Adjourn

The meeting adjourned at 18:59 p.m. upon the motion made by Ms. Heckendorn, seconded by Mr. Honeycutt & approved by the board.

***Minutes taken by
Cindy McMillan***

***Minutes approved
May 20, 2025***