

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, April 28, 2026
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Ken Reagan, Russell Washburn, Michael Wilson, Sherri Heckendorn, Dennis Myrick

*Call to Order.....*Mr. Washburn called the meeting to order & Mr. Myrick opened with prayer.

*Citizen's Comments.....*Rex Sweat spoke on his rates with Pritchett WSC & Bi-County with Bi-County costing more than PWSC without any water. He continued that rates had not been adjusted as they should have been. To keep good help & replace lines thru out the system, rates should increase. Neal Drake spoke about having a water bill that was awfully high. After receiving the data log PWSC was able to retrieve, he stated that it showed that it would run high for several days & then drop back down. He couldn't understand. He also asked if he could install a meter behind our meter. Mr. Washburn directed him to the Manager, Kyle Hathcock on this matter. He also stated he expected rates to go up.

*Approval of Minutes.....*Mr. Wilson wanted a clarification of the FYI item, of the upgrade from Plant #24 to Plant #2 (Project W.O. NO. PR-24-02 to supply service to the Little Harlem LLC Subdivision, as approved, Sept. 17, 2024, & in the Master Plan). Ms. Heckendorn wanted to know how to see the minutes after they've been corrected or amended to insure she is referencing the approved minutesto be discussed later on the agenda. Ms. Heckendorn moved to approve the minutes as amended, Mr. Wilson seconded & the motion carried.

Committee Reports

Budget and Financial Statements.....Ms. Heckendorn wanted to know what the credit under miscellaneous expenses was, Mr. Wilson didn't understand why the water sales was different from the average cost/cust under the Customer Data Sheet and the Income Statement. Also, why the 1st invoice from Hyde/Kelly was not in the board packet, he'd like a copy & what the detail for the check written to Hayes Engineering in the amount of \$1,890.00. He'd also like a copy of this invoice.

Manager's Reports

Equipment and Vehicles.....A couple of older trucks are beginning to have issues

Employees.....one of the employees gave a 2 week notice and we're taking applications to replace the position & also looking for office staff.

Plant/Well Maintenance.....We're doing well depth checks regularly, most are still in good shape. Universal Sweat has delayed a bit on the repairs to Plant #23 due to the weather.

Projects..... Mr. Hathcock presented proposed projects for Compliance with TCEQ Standards 2026 & had them listed in priority order that needs to be completed ASAP (included with the minutes) he reviewed this sheet with the board. Flushing is in compliance, we're catching up on the CSI's.

PUC Complaint.....

Upcoming bids for 1795.....

Meeting with Engineer for location of new well and storage tank.....Mr. Hathcock presented this information when reviewing the Projects for TCEQ Compliance

Ms. Heckendorn was wondering if the amount of refunds were due to the increased rates. A lot of the refunds are due to members not wanting to transfer their memberships, so after their final bills are applied to their memberships, they are refunded the remaining amount.

Old Business....

Bids for the main upgrade (Sycamore Rd., Aspen Trail & FM 1002)....Mr. Wilson moved to award the bid to D & D Pipeline Consultants, LLC in the amount of \$302,045.00, Mr. Myrick seconded & the motion carried.

Universal Sweat Tank Inspections....Ms. Heckendorn moved & Mr. Wilson seconded to hire Universal Sweat to do the inspections of 10 ground storage, 10 pressure & 4 elevated storage tanks at a cost of \$11,200.00, & put in the contract to pay as tanks are inspected, the motion carried.

New Business....

Appoint Directors....Ms. Heckendorn moved to appoint Ben Dodd to fill a vacancy, Mr. Wilson seconded & the motion carried. Ms. Heckendorn moved to appoint Robert Wood to fill a vacancy, Mr. Wilson seconded & the motion carried. Mr. Wilson moved to appoint Tiffany De Gala to fill a vacancy, Mr. Myrick seconded & the motion carried. Mr. Wilson moved to appoint Jennifer Collins to fill a vacancy, Mr. Reagan seconded & the motion carried.

Bulk Water Rates....Mr. Myrick moved to increase the bulk water rates to \$15.00 per 1,000 gallons, Mr. Dodd seconded & the motion carried with Ms. Heckendorn abstaining.

¾ Ton Work Truck....The motion was made by Mr. Dodd to allow Mr. Hathcock to deal with Peter's to see if financing would get a better deal & not exceed the quote of \$65,956.86 with the trade-in of the 2019 Chevy 4X4, Ms. Heckendorn seconded & the motion carried with Mr. Myrick & Mr. Wilson opposing. The board would also like to see competitive bids.

12 Month Payout....One of our members had a bill of \$3,576.66, they took the \$300.00 amnesty & paid \$500.00 towards the bill, they asked for 12 months to pay out @ \$232.88 per month plus their current bill, Mr. Myrick so moved to allow, Mr. Reagan seconded & the motion carried.

5,280 ft. extension & main upgrade....To bring Plant #6 into compliance & rather than replacing the storage & pressure tanks, Mr. Hathcock has proposed to install a 6" line on Red Cedar, Tan Oak & Catalpa Rds, to take services from #6 & add to #24, doing this project in-house. Mr. Wood moved to approve, Mr. Dodd seconded & the motion carried.

PUC Complaint....Mr. Wilson wanted to go into a closed session to discuss personnel, but the agenda did not allow. Mr. Wilson stated that maybe we should cut our losses & end the legal process. Mr. Wilson moved to appoint someone (a representative of the board) to talk to the attorney, Ms. Heckendorn seconded. This motion was rescinded. Mr. Wilson then moved to table until the next meeting & give Mr. Hathcock a chance to get a correct count of services on W. Bluebird, visit with the attorney & come up with a resolution to resolve. Mr. Wood seconded & the motion carried with Mr. Reagan abstaining.

TCEQ Compliance & Enforcement Status....Mr. Wilson was wanting to meet with Mr. Hathcock to try & understand where we stood on the violations & how the projects we were doing fit into compliance & the Master Plan. Mr. Hathcock preferred communicating with emails & Mr. Washburn stated that responses should be made to the whole board.

2025-2045 Master Plan Access & Transparency....Mr. Wilson has all but the maps in the Master Plan & he is willing to assist staff to get the maps copied. Currently the engineer is to furnish the maps. The opinion from the OAG's office was unclear of releasing the maps in the Master Plan. Ms. Heckendorn moved to table, Mr. Dodd seconded & the motion carried with Mr. Wilson opposing.

Website Updates & Public Transparency....Mr. Wilson moved to put the approved minutes on the website with a 24 month running period, Mr. Reagan seconded & the motion carried.

Next Board of Directors Meeting....Mr. Reagan set the next meeting for Tuesday, May 19, 2026, 6:p.m. at Pritchett Office

Adjourn....Ms. Heckendorn moved to adjourn at 21:05, Mr. Washburn seconded and the motion carried.

**Minutes taken by
Cindy McMillan**

**Minutes approved
May 19, 2026**