

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, March 19, 2024
TIME: **Immediately following the Annual Member's Meeting**
LOCATION: Pritchett Community Center
1092 FM 1404
Big Sandy, TX 75755

I. Call to Order, Seat New Directors and Elect Officers

Mr. Campbell called the meeting to order at 7:27 p.m. & seated the newly elected directors: Sherri Heckendorn, Josh Marrs & Ken Reagan.

Mr. Weems moved to keep Benji Campbell as President, 3 or 4 directors seconded the motion & the motion carried.

Mr. Washburn moved & Mr. Reagan seconded to elect Josh Marrs as Vice President, the motion carried.

Mrs. Heckendorn moved & Mr. Weems seconded to elect Ken Reagan as Secretary-Treasurer, the motion carried.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

There were no comments.

IV. Approval of Minutes

Mr. Weems moved to approve the minutes of February 20, 2024, Mr. Marrs seconded & the motion carried.

V. Committee Reports

There were no committee reports.

VI. Budget and Financial Statements

Mr. Washburn was a little concerned that our overtime had already reached 20% on our budget. That was largely due to the 6" main leak under Mimosa Rd., with all operators at the scene on Friday evening & again on Saturday.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....

Employees.....one of our employees was injured in a accident (non-work related) and broke his leg, having surgery & non-weight bearing for 8 weeks or so. We will have work for him as soon as he feels comfortable.

Plant/Well Maintenance.....Plant 1B generator is scheduled for installation Mid-July with a transfer switch.

We have 2 transfer switches installed, waiting on scheduling for the 3rd.

We had a major power outage today. We were able to by-pass & get everyone back in water within the hour & the power was out until about 2:30 p.m. We are trying to be proactive & prepared for full staff & have equipment & trucks all fueled up anticipating the eclipse on April 8.

Data Flow & Gray Electric..... have almost completed Phase I & Phase III equipment has shipped from Florida.

Mr. Marrs moved to approve the bills paid, Ms. Sneed seconded & the motion carried with Mrs. Heckendorn abstaining. Mrs. Heckendorn questioned the check #20496 to Upshur County Clerk that showed "void". The fees had changed & this check was written to cover the \$510.00 check (#20478) that was voided plus additional easements to be recorded. Not sure why the computer was showing "void" on this line item.

Ms. Sneed moved & Mr. Washburn seconded to approve the forfeiture of: T. Austin @ \$100.51, the motion carried.

Mrs. Heckendorn asked about the unaccounted water loss. Mr. Meador stated that we have implemented a formula to calculate water loss & we are still trying to fine tune it. The "negative" water loss is incorrect.

VIII. Old Business

After receiving a violation from TCEQ with Plant #17 being approximately 33% deficient, Mr. Meador has been working with Carter Equipment to build a pump & motor that will work for this plant. The quote of \$7,382.00. Mrs. Heckendorn stated that we had a board policy on the bidding/purchasing process & she felt like we should know what's in the policy, she therefore, moved to table, Mr. Weems seconded & the motion carried.

IX. New Business

The Secretary-Treasurer, Ken Reagan, will be the chairperson on the Credentials committee & Josh Marrs volunteered to serve, leaving us a vacancy of a member. Mrs. Wilson will work on getting someone to fill the member spot.

Mrs. Heckendorn moved to adopt a Resolution (of which Mr. Campbell read) for officers to sign checks, Mr. Stevenson seconded & the motion carried with Mr. Weems abstaining.

X. Next Board of Directors Meeting

The next meeting was set for Tuesday, April 16, 2024, 6:00 p.m. at Pritchett Water Supply.

XI. Adjourn

Mr. Marrs moved to adjourn at 8:00 p.m. Mr. Weems seconded & the motion carried.

***Minutes taken by
Cindy McMillan***

***Minutes approved
April 16, 2024***