

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, May 20, 2025
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Ken Reagan, Kevin Honeycutt, Josh Marrs, George Stevenson, Danny Weems, Dennis Myrick and Russell Washburn
Sherri Heckendorn and Lisa Sneed were absent

I. Call to Order

Mr. Marrs called the meeting to order & acknowledged guests. Mr. Weems opened with prayer.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

Mr. Tuel had signed up, however, he was on the agenda further into the meeting, under Old Business.

IV. Approval of Minutes

Mr. Reagan moved to approve the minutes of April 15, 2025, Mr. Honeycutt seconded & the motion carried.

V. Committee Reports

VI. Budget and Financial Statements

Mr. Reagan is concerned with the budget as some items are a little high for the first quarter & is a little nervous, still waiting on the 20 yr. Master Plan. The bulk of our overtime has been due to weather & several hits from contractors.

Also, the 120 Water that was approved previously and contracted to do our Lead & Copper samples, has caused contract services & testing/residuals to be up in the budget.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....

Employees.....

Plant/Well Maintenance.....Plant 5 has been completed @ a Cost of \$44,750.00

Data Flow & Electrical.....one of the plants (#2) has been going off-line frequently & thinking that it's maybe the antenna.

20 yr. Master Plan.....Mr. Meador met with Austin @ Hayes Engineering & the distribution models are completed & the plant models are next.

Recent TCEQ Complaint Investigation.....the last complaint that was investigated constituted no violations

Updates on Public Information Request.....We only had one request since the last meeting

Linelocates.....most contractors are not local & other systems are experiencing havoc with hits on the mains as we are. Taking all our man-power to stay up, but our guys are doing a phenomenal job.

District 11 Manager's Meeting.....the Metro-Plex is working at many angles to take our Rural Water, one being that they are now coming into our area & drilling groundwater wells, drawing out of the Carrizo/Wilcox aquifer that services us.

Forfeitures.....We have pay-outs if the customers need to pay out a bill, but most are locked for non-payment & then abandoned. Mr. Reagan moved and Mr. Weems seconded to approve the forfeitures: Hanson @ \$457.48, Langford @ \$215.44, Christoph @ \$93.84, Escalante @ \$129.98, Corn @ \$265.29 & Clark @ \$161.77, the motion carried.

VIII. Old Business

Mr. Tuel had asked previously about obtaining service of where he currently has a well at 4369 State Hwy 154 W and what was originally a restaurant. The well has to be maintained with constant samples in compliance with TCEQ. He wants to sell the property & to get out from under the headache of maintaining the well. An extension to provide service would be close to 1 mile. Being outside our CCN, the CCN would need to be amended. The process to move forward would be to send a non-standard application to our engineer for investigation with a deposit of \$2,500.00. Mr. Weems moved & Mr. Stevenson seconded to proceed with the non-standard application & investigation, motion carried.

We have a pretty good lead on a young lady to help with the bank statements & reconciliations & probably not necessarily a need to bring back to the board.

IX. New Business

Mr. Meador didn't really want to set any water services until we had done our upgrades to provide water to the Little Harlem, LLC on Holly Rd., however, Ms. Whitsett wanted a couple of services to get started. 2 meters installed now, would have to be on road bores & have to be re-set at a later date. Pritchett WSC is working on obtaining easements & possible amendments due to easements & hope to be ready in June to start bids. Mr. Honeycutt moved to install 2 services, Mr. Washburn seconded & the motion carried.

X. Next Board of Directors Meeting

Mr. Reagan set the next meeting for, Tuesday, June 17, 2025, 6:00 p.m. at Pritchett WSC.

XI. Adjourn

Mr. Weems moved and Mr. Reagan seconded to adjourn at 18:49 p.m., the motion carried.

**Minutes taken by
Cindy McMillan**

Could not get cameras to connect, so there was no livestream.

**Minutes Approved
June 17, 2025**