

PRITCHETT WATER SUPPLY



3670 ST HWY 155 S
GILMER, TX 75645-8063
903-734-5438
Fax: 903-734-4497

RULES FOR PAYING YOUR WATER BILL

1. Payment is due upon receipt & payable on or before the due date (the 15th). We are not responsible for U S mail delivery. Failure to receive your bill will not relieve you from charges and/or penalties.
2. If payment isn't received by 8:00 a.m. on the 16th of the month, your account will be subject to late fees.
3. The member has 5 working days from the 16th to make payment. If payment hasn't been received before 8:00 a.m. on this cut-off date, appearing on the late notice, service is subject to be locked off and a disconnect fee of \$75.00 will added to your account.
4. Pritchett WSC employees are not authorized to unlock meters after hours, so be sure to get your bill paid by 3:00 p.m. on the day of lock offs to allow time to unlock before closing time at 4:00 p.m. Bills must be paid in full to be unlocked, including the disconnect fee.

I _____ understand the rules for paying the water bill.

Date _____